

SANDY PINES WILDERNESS TRAILS, INC
BOARD OF DIRECTORS MEETING
June 23, 2017
7:00 p.m. – Pavilion

CALL TO ORDER: Chairman DeVries called the meeting to order.

INVOCATION given by DeVries

ROLL CALL: Marti DeVries, Michael Harding, Tim Hoffman, Dennis King, Rog Grinwis, Carolyn Nielsen, Gerda Pitcher and Doug Wills
Absent: Rob Klein
Staff Present: Gene Van Koevering, President; Kimberly Williams, CFO and Kathy Brott, Executive Assistant.

Motion by Harding to move the Member Comment portion of the meeting to the beginning. Support by Wills. Motion was not passed by 5-3 vote. Member Comments will be entertained following the business portion of the meeting.

APPROVAL OF MINUTES: **Motion** by DeVries, supported by Grinwis, to approve the minutes of the May 18, 2017, meeting of the Board of Directors. All Ayes. **Motion carried**

NEW MEMBERS: Motion by Pitcher with support from DeVries to approve new Park Member applications. All Ayes. **Motion carried**

COMMENTS FROM THE CHAIRMAN: DeVries thanked the members for their efforts in the Site Clean up process. We should be celebrating! Approximately 2,000 members who really made an effort! The Park has never looked as good as it does this year! The Board Candidate petition signatures were validated on Thursday and we have six Board Candidates whose names will appear on the ballot in August. Their pictures and bios will be available for your review in the July Footprints. Additionally, August 5, in the Core Pavilion, from 6-8:30 pm, there will be a Meet the Candidate Forum where each candidate will be formally introducing themselves, sharing their experience, skills and desires to be elected.

STANDING COMMITTEE REPORTS:

***Finance:** Hoffman reported for the Finance Committee. **Motion** by DeVries, supported by Hoffman, to approve the April, 2017, Financial Statements for SPWT and LMGC. All Ayes. **Motion carried.**

***Rules/Bylaws:** Wills reported for the Rules Committee. Said that the Clean-up went well and the Park looks amazing. He thanked everyone for doing such a good job.

***Long Range Planning:** Grinwis reported that they met on April 19th and discussed the demolition of the Adult Rec./Indoor Pool building. Discussion was held regarding the FEMA Grant that has been approved for the CCS in Phase 3, and the potential with new construction once the Board reviews concepts, plans, drawing and budget. A group discussion around the retail space, face lift discussions and lease income conversations took place. The retail area was discussed with regard to the storage units, park maintenance space requirements and opportunities on how to best use this space.

***Building and Grounds:** Nielsen reported and indicated that they are looking for new members. If anyone is interested, please submit an application to the Admin. Office.

***Golf Course:** No meeting this month

***Technology:** No report

***Policy:** DeVries reported that she has been looking at what policies are currently in place, and which ones still need to be written and adopted. If there is interest in serving on this committee, please make application. Meetings will be scheduled as they move forward with plans.

***Safety and Security Committee:** King reported that they met on June 16. Some of the topics from last year were discussed regarding having more controlled entry to the Chapel services to stop unauthorized people from entering the park. The Chapel now offers guest passes at the services for members to obtain, and give to their guests. It was also noted that a Ranger has been posted at the Chapel gate to help monitor the flow of traffic. We continue to observe safety and security assessments throughout the park area on a daily basis, collecting the information and passing it on to the Rangers, as needed, and at meetings. After the playground assessment, new items have been purchased to upgrade the equipment. One such item is a protective layer of safety mulch on the ground. According to our Maintenance Supervisor, a barrier has to be built first to hold the rubber-type mulch in place. A study is currently being conducted regarding our keeping uninvited guests from entering the Water Park and Pools where our children play.

Park President Report: Van Koevering welcomed everyone to the meeting. He announced that Mary Applehof has resigned as Recreation Director, effective at the end of this season. He encouraged any interested persons to make application. He would like to have a replacement in place by mid-July so they can work with Mary to finish out the season. We are now allowing Food Trucks to be in the Park on weekends. They will be located by the parking area of the old Adult Rec/Indoor Pool building. Site Inspections have been completed in Phases 1, 2, 4 and 5. Out of all of these inspections, only ten violations were written – with two of them being for inoperable golf carts on site.

OLD BUSINESS: Site Cleaning Rule Revision/Update – Resolution 062317B. Harding requested to amend the wording of the Resolution Check List before voting on it to remove the word ‘no’ and replace it with the word ‘excessive’. Discussion took place among the Directors. **Motion** by DeVries with support from Nielsen. All Ayes. **Motion carried.** **Motion** by DeVries with support from Nielsen to amend the wording of the Site Clean-Up Rule. ~~Notification of the violation and copies of these documents will be mailed to the member per the address in the SPWT member records.~~ **Notice of the violation and copies of these documents will be provided to the member per your contact information in the SPWT member records (preferences include either mail, e-mail or alert process.).** All Ayes. **Motion carried.** Resolution 062317C, Resolution to propose to adopt and implement the Ranger Department Operational Restructure Plan and The Security Operation and Emergency Plan, was presented. Discussion took place among the Directors. **Motion** by DeVries with support from King to approve the Resolution. Voting took place with 7 Ayes and 2 No (Harding, Wills). **Motion carried.**

NEW BUSINESS: DeVries presented Resolution 062317A, Resolution to Approve Annual Election in August, 2017, for Capital Reserve Fund Assessment. A discussion took place among the Directors. **Motion** by DeVries with support from Nielsen to approve a ballot proposal for a Capital Reserve Fund Assessment for the August, 2017, election. All Ayes. **Motion carried.**

MEMBER QUESTIONS and COMMENTS were entertained.

Meeting Adjourned.

Next Board Meeting is July 21, 2017, at 7:00 pm in the **Recreation Station All-Purpose Room.**